

South African Pharmacy Council 591 Belvedere Street, Arcadia, Pretoria, 0083; Private Bag X40040, Arcadia, 0007; www.sapc.za.org Tel: 0861 7272 00; Fax: 27 (12) 3211479/92; E-mail: <u>customercare@sapc.za.org</u>

Form is valid for 2021 only

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APPLICATION FOR INSTALLATION OF A REMOTE AUTOMATED DISPENSING UNIT (RADU) OPERATED FROM A PUBLIC INSTITUTIONAL FACILITY IN TERMS OF THE PHARMACY ACT, 53 OF 1974

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 I herewith declare that: (a) I have included the applicable documentation/fee(s); (b) the RADU will only operate at the location stipulated on the application form for approval of the installation of a RADU; (c) I will ensure that the pharmacy offering dispensing services through a RADU is appropriately staffed; (d) I will ensure that only registered pharmacy personnel have access to the RADU for the purpose of stock management, dispensing medicines and medical devices; (e) I will ensure that pharmacy personnel who operate the RADU are trained appropriately; (f) I will ensure there is proper stock control; (g) I will assure the integrity of the medicines dispensed from a RADU; (h) I will ensure that there are procedures and mechanisms for securing and accounting for damaged, expired, returned and recalled medicines and procedures developed specifically for RADU; (i) there are policies and procedures developed specifically for RADU to: (i) ensure the safe and effective dispensing of medicines and medical devices (ii) ensure the RADU is operating safely, accurately, and securely (iii) define conditions for access to the RADU and medicines contained in the unit, as well as policies that assign, discontinue, or change access to the RADU and medicines (k) I will ensure that the RADU is operated in compliance with all relevant legislation; (i) The information furnished herewith is true and correct. 																
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acknowledged that he/she knows and understands	in the year of the deponent (applicant) having the contents of this declaration.															
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SAPC Electronic Payment Details (If not yet captured on Council's financial system)																
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PROCESS FOR EVALUATION OF THE APPLICATION FOR INSTALLATION OF A RADU OPERATED FROM A PUBLIC INSTITUTIONAL FACILITY AND REGISTRATION OF THE RADU

1. Applicant who wish to install a RADU must complete this form and attach all supporting documents;

- 2. Upon evaluation of the application form and satisfactory assessment, SAPC will issue a letter confirming approval;
- 3. Applicant must complete the form named "Registration of a RADU approved by Council";
- 4. Council will then issue a RADU registration certificate and a copy of the RP certificate for the RADU which must be displayed visible at the RADU;

PLEASE NOTE:

- 1. This application is valid for 90 days from date of receipt by the Office of the Registrar. Should you fail to submit all the required supporting documentation and fees/proof of payment of fees within 90 days of this application the application will be invalid and all fees (excluding annual fee) that may have been paid herewith shall be forfeited.
- 2. Relocation of the RADU requires approval by Council
- 3. Replacement of the RADU requires approval by Council
- Cash, postal orders and cheques will not be accepted with any application form.
 South African Pharmacy Council has a policy of zero tolerance to fraud and corruption. All fraud and corruption cases detected or reported will be investigated and perpetrators will be prosecuted accordingly.