

Intern/Tutor Training 2019

Introduction to pre-registration



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Programme

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TIME	ITEM	PRESENTER
9:00 – 9:05	Welcome	SAPC staff
9:05 – 10:00	Introduction to pre-registration	SAPC staff
10:00 – 10:50	Pre-reg evaluation: CPD portfolio	CPD assessor/moderator
10:50 – 11:00	SHORT BREAK	
11:00 – 12:00	Pre-reg evaluation: CPD portfolio	CPD assessor/moderator
12:00	Q&A	
	LUNCH	



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Outline

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- Legal framework for pre-registration / internship
- Pre-registration evaluation
- Council decisions
- SAPC website:
 - CPD pages
 - Pre-registration examination pages
 - Progress reports pages
 - Intern progress
- Council requirements for registration as a CSP
- Contacting SAPC
- How Council communicates with you

(2019 Intern/tutor manual available on the intern pages on both public and secure sites)



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Legal framework for pre-registration

(Pharmacy Act 53 of 1974 as amended)

1

- Pharmacy graduate is required to undergo min. of **12 months practical training** (internship) before registration as a pharmacist
- **Registration** with Council as an intern is essential ***before*** commencement of internship
 - Contract with approved tutor
 - Approved premises (community, institutional, manufacturing, academia)
- **Compulsory assessments** during pre-reg year are:
 - Progress reports (by tutor)
 - Pre-registration exam (by interns)
 - CPD portfolio (by intern and tutor)

(see Regulations relating to education / training & Regulations relating to registration of persons and organizations)



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Legal framework for pre-registration

(Pharmacy Act 53 of 1974 as amended)

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- Scope of practice of pharmacist interns
 - Same as pharmacists but under supervision by approved tutor
(Regulations relating to practice of pharmacy)
- Interns in manufacturing/academia must complete 400 hours of supervised practice in approved community or hospital/institutional pharmacy
 - Tutor remains responsible
 - Arrangements prior to period
 - Periods of at least five consecutive days
 - Must keep records
 - Supervising pharmacist submit progress reports online



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Legal framework for pre-registration

(Pharmacy Act 53 of 1974 as amended)

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- Internship contract may be ceded (**cession of contract**):
 - On mutual agreement between intern and tutor
 - On completion and submission to Council of required application form 7 days prior to the cession date
 - Only when new tutor and/or premises are approved by Council
 - Manual application form on SAPC website
 - Payment of the prescribed fee

(see page 5 of intern/tutor manual)



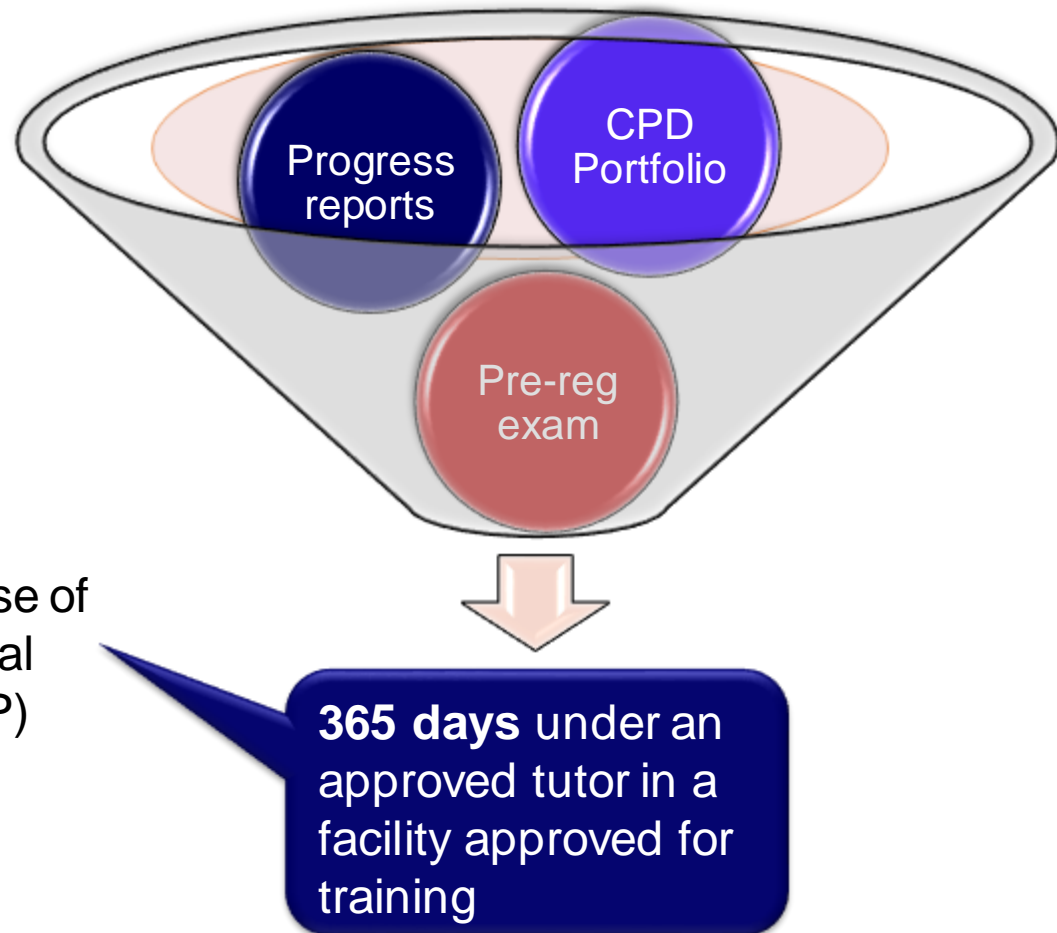
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Pre-registration evaluation

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Online registration as a pharmacist for the purpose of performing pharmaceutical community services (CSP)



Pre-registration evaluation

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EXAMINATION	CPD PORTFOLIO	PROGRESS REPORTS
WRITTEN EXAM <ul style="list-style-type: none"> Online and open book 1 paper comprising <ul style="list-style-type: none"> general practice ($\leq 70\%$) and calculation ($\geq 30\%$) type questions 120 multiple choice questions each worth 1 mark (<i>no negative marking</i>) Content as per new competency standards for entry level pharmacists in South Africa Duration = 4 hrs Pass mark = 50% with sub-minimum of 60% for calculations PROOF OF COMPETENCE <ul style="list-style-type: none"> Pass the exam If not successful, may re-write on next exam date <p><i>Page 13-24 of intern/tutor manual</i></p>	TOTAL 8 CPD ENTRIES: <ul style="list-style-type: none"> One outcome from each CS 1 to 7 (7 Entries) = COMPULSORY One outcome from CS 8, 9 or 10 (1 Entry) Tutor verification essential ASSESSMENT: <ul style="list-style-type: none"> Results released two months from submission deadline Results for entries submitted after deadline will be released 2 months from the subsequent submission deadline RESUBMIT all entries 'not yet successful' PROOF OF COMPETENCE <ul style="list-style-type: none"> Submit 8 entries Competence in 6 of 8 entries <p><i>Page 25-36 of intern/tutor manual</i></p>	INSTITUTIONAL/COMMUNITY <ul style="list-style-type: none"> Submit 7 progress reports MANUFACTURING <ul style="list-style-type: none"> Submit 9 progress reports Declaration 400hrs ACADEMIA <ul style="list-style-type: none"> Submit 3 progress reports Declaration 400hrs Achievement of Masters Qualification PROOF OF COMPETENCE <ul style="list-style-type: none"> Favourable reports from the tutor <p><i>Page 37-42 of intern/tutor manual</i></p>



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CPD dates

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DEADLINES FOR SUBMISSION OF CPD ENTRIES

14 January 2019

30 April 2019

18 June 2019

13 August 2019

15 October 2019

13 January 2020

NOTE THAT-

- (a) According to Council policy, appeals must be submitted within one calendar month after the release of results.
- (b) There will be no CPD assessments in December. Entries submitted after 15 October 2019 will be assessed after the 13 January 2020 submission deadline.
- (c) Results for entries submitted after the deadline will be released 2 months from the subsequent submission deadline.

NOTE WELL:

- CPD results will be released two months from the submission deadline
- Final progress reports must be submitted by 30 November each year.
- There will be no CPD assessments from 01 December to 13 January 2020.



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Exam dates

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■ Examination dates for 2019

- 02 March (old format)
- 20 July (new format)
- 23 October (new format)

More information on new format in May/June workshops!

- **IMPORTANT** - All exam bookings must be done online before the closing date. Late booking fee will be charged after the closing date until 14 days before exam.

*Refer to 2019 intern/tutor manual for the full exam requirements.
These will also be discussed in detail at the next workshop.*



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- Interns registered for a minimum of **6 months**
 - 6 CPD entries submitted
 - 3 progress reports (*12 and 24 weeks reports*) submitted
- Interns registered for a minimum of **9 months**
 - 8 CPD entries submitted
 - 4 progress reports (*12, 24 and 36 weeks reports*) submitted
- No exam fee for 1st and 2nd attempts
 - Fee will be charged on 3rd and subsequent attempts

NOTE: Tutors will have access to your intern overall results



- Council resolved that internship be reviewed in line with current developments
 - Research to review internship is in progress
 - Interns, tutors, RPs and other stakeholders will be requested to complete surveys to obtain their views on the matter
- Council in 2018 resolved that-
 - the 2018 Competency Standards for Pharmacists in South Africa be published for implementation
 - New format of pre-registration exam which is in line with new competency standards be implemented from July 2019
 - CPD system be amended in line with new competency standards
 - A fee be levied to interns who want to consult assessors to assist them with CPD they are struggling with
 - CPD assessments be not conducted in December



SAPC website: Intern pages

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https://www.pharmcouncil.co.za/Intern_Manual



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Introduction


The practical training year is extremely important to the pharmacy graduate. The pre-registration programme, developed by the South African Pharmacy Council (Council), lays the foundation for the internship year and provides the pharmacy graduate with an opportunity to gain practical experience and knowledge in a practice setting. It is also the year in which the tutor nurtures and guides the intern towards adopting a specific approach and attitude towards the practice of the pharmacy profession.

[Click here](#) to download the 2019 *Intern and Tutor Manual*

The Intern CPD System has been revamped. To help interns navigate the new system, an Intern CPD User Manual has been compiled. [Click here](#) to download the *Intern CPD User Manual*.

SAPC website: Intern pages


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SAPC website: Intern CPD pages

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1 Employment

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4 History

Primary area of practice

Community Pharmacy

Primary employment status

--Select--

Employment sector

--Select--

Secondary areas of practice(if applicable)

☐ Academic Institution

☐ Clinical trials and research

☐ Community Pharmacy

☐ Consultant Pharmacy

☐ Institutional Private

☐ Institutional Public

☐ Managed care

☐ Manufacturing Pharmacy

☐ NGO's

☐ Statutory Council

☐ Wholesale Pharmacy Private

☐ Wholesale Pharmacy Public

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Continuing Professional Development

To record your CPD activities click "reflection" to start the CPD cycle. Ensure that information is provided for each step in the CPD cycle. You may save the information at any stage of the cycle and continue at a later date. The CPD cycle is a process that involves four steps viz:

- **Step 1 - Reflection on practice** (Answers the questions - What do I need to know? What do I need to be able to do?);
- **Step 2 - Planning** (Answers the question - How can I learn?);
- **Step 3 - Implementation** (Describes the action taken); and
- **Step 4 - Evaluation or reflection on learning** (Answers the questions - What have I learnt? and How is it benefiting my practice)

The CPD cycle will assist you in maintaining, updating and developing your competencies by:

- Identifying your individual learning needs;
- Recognising the learning that may occur in the workplace;
- Acknowledging that people learn in a variety of ways;
- Planning and prioritising on how to address your learning activities;
- Choosing your preferred learning style to gain knowledge;
- Evaluating the outcome of your learning;
- Applying knowledge to your practice situation.

In order to comply with the CPD requirement of the pre-registration evaluation, interns are expected to record and submit a minimum of eight CPD activities.

Note That :

- the first 7 competence standards are compulsory.
- Interns must submit a minimum of 8 different competence standards and be successful in a minimum of 6 to be deemed competent (All 8 entries have to be assessed for the intern to be declared competent).
- Refer to the current intern manual for deadline for submission of CPD entries. There will be no CPD assessments in December and early January.

Tutors are required to record and submit a minimum of 4 CPD activities annually. Pharmacists and pharmacy support personnel are encouraged to record and submit 4 CPD activities annually so that they are prepared for mandatory recording of CPDs once the CPD Regulations have been published. Click [Continue to CPD] to start recording your CPDs.

[Continue to CPD](#)



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Continuing Professional Development



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1.Reflection



2.Planning



3.Implementation



4.Evaluate



Submissions



SAPC website: Intern CPD pages

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CPD Submission

To submit for verification, click on a competency standard and use the **[Action]** button arrow (▾). Use the **[Submission Action]** button arrow to return to your reflections, plannings, implementations, to evaluate or return to your CPD dashboard. If your result is "Not Yet Successful", click on the report link to review, make the necessary changes (Reflection, Planning, Implementation or Evaluation) and submit for re-assessment.

Submission Action



1.organise and control the manufacturing, compounding and packaging of pharmaceutical products

2.organise the procurement, storage and distribution of pharmaceutical materials and products

3.dispense and ensure the optimal use of medicines prescribed to the patient

4.provide pharmacist initiated care to the patient and ensure the optimal use of medicine

Reflection Title

Pharmacist Initiated Therapy individualised according to patient needs.

Status

Submitted for assessment

Reflection

Complete

Result

Successful

First Submission Date

25/04/2018

Planning

Complete

Submission Date

04/01/2019

Activity/implementation

Complete

Submissions

5

Evaluation

Complete

5.provide information and education on health care and medicine

Reflection Title

Furnishing of information regarding medication to an individual as per request

Status

Awaiting submission

Reflection

Complete

Result

Not Yet Successful

First Submission Date

28/10/2018

Planning

Complete

Submission Date

16/01/2019

Activity/implementation

Complete

Submissions

3

Evaluation


Complete

Action



SAPC website: Exam pages

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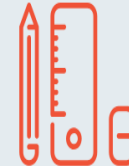
Application



Examination Bookings



Examination Results



Practise Examinations



Examination

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Progress Reports



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Progress	0 Of 7	Category	Community Pharmacy	Practical Training Site	Y05287 - Clicks Pharmacy - Roodepoort		
Report					Status	Date	Tutor
12 - Weeks					Incomplete	15/02/2019	
24 Weeks - Personal and Professional Development					Incomplete	15/02/2019	
24 Weeks - Sectoral					Incomplete	15/02/2019	
36 - Weeks					Incomplete	15/02/2019	
45 Weeks - Personal and Professional Development					Incomplete	15/02/2019	
45 Weeks - Sectoral					Incomplete	15/02/2019	
Summary Of Outcomes Achieved					Incomplete	15/02/2019	

SAPC website: Intern progress

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Not yet released for Community Service Pharmacist

Progress Reports (Required Outcome-100%)

Progres Reports

0

Practical Training Days (Required-365)

Days

0

Pre-Registration Examination (Required Outcome-Successful)

Paper 1

N/A

Paper 2

N/A

Outcome

Not Yet Successful

Continuing Professional Development (CPD) (Required Outcome-Competent)

Total

0

Successful

0

Not Yet Successful

0

Outcome

Not Yet Competent



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- **Annual fees** for interns are payable **by 1 June** each year
- Internship must be completed within 12 months
 - ➔ **employment contract is only for a year**
 - ➔ employers are only able to reserve the intern position for the period of the contract
- If not completed internship in 12 months, must
 - ➔ extend the contract with same tutor or get another tutor
 - ➔ attend the relevant workshop the following year
- Intern progress is made available to
 - ➔ intern (on secure site)
 - ➔ employer (on group login)
 - ➔ tutor (on secure site)



Appeals against CPD or exam results or requests for reassessment must be done to Council in writing not later than 30 days after results are released



Registration as CSP

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(Regulations relating to performance of pharmaceutical community service)

- **ALL** the requirements for internship must have been met
- **Online application** must be submitted by 20 December 2019 with all required supporting documents, i.e.
 - job offer & acceptance letter or employment contract
 - Copy of qualification / degree
 - valid endorsement certificate for foreign nationals
 - proof of payment of applicable fee
- Applications submitted after 20 December and **incomplete applications** will be processed in January 2020



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Contact SAPC



interns@sapc.ac.za

Customer Care

Office operating hours (Mondays- Fridays)

08:00 - 16:30

SAPC Contact Centre (Mondays- Fridays)

09:00 - 16:00

Weekends and public holiday

Closed

SAPC Customer Care line:

0861 7272 00 or +27(0)12 319 8500

Facsimile

+27(0)12 321 1492/+27(0)12 321 1479

E-mail address:

customercare@sapc.za.org



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Our Mission

We exist to protect the public by improving health outcomes, assist in promoting

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How SAPC communicates with you

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- **e-Pharmaciae** – council's official e-publication distributed bi-monthly to every pharmacy professional. Ensure your e-mail address is updated to receive the latest e-edition carrying pharmacy information and council decision



- **SAPC i-news / e-info** – bulletins dedicated to communicate urgent council information to pharmacy professionals that requires immediate action on their part



- **Bulk SMS's** – Ensure your cell number is updated with council to receive instant messaging on application progress, exam results, exam dates, updates and other important information



- **SAPC website** – utilise SAPC website to check the latest news and information on the website banner (home page)

- **Social Media** – the SAPC is on all major social networks, using the handle @OfficialSAPC.



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Registration for 3rd NPC (3-5 Oct 2019), Sun City is open

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2019 SAPC National Pioneer Pharmacy Awards Call for nominations

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The search is on for South Africa's 2019 pioneer pharmacy professional and pharmacy facility. Follow the [link to download](#) the nomination forms and the criteria for the awards on the [SAPC website](#).

The complete nomination submission must reach the SAPC by
Friday, 24 May 2019 @ 16h00

While you're downloading your nomination form, take the opportunity to [register for the 3rd National Pharmacy Conference 2019](#) – you won't regret it!



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Questions





Thank you



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