



REQUESTS FOR QUOTATION: DOOR-TO-DOOR SECURE COURIER SERVICES FOR A PERIOD OF FIVE (5) YEARS

South African Pharmacy Council (SAPC) is a statutory health council/regulatory authority established in terms of the Pharmacy Act, 53 of 1974. SAPC hereby invites reputable qualified service providers to provide a comprehensive courier solution to deliver nationwide annually 15 000 registration documents and 650 high secure registration documents internationally for a period of five (5) years.

A compulsory briefing session will be held virtually via Microsoft Teams on 12 July 2024 (09h00-11h00). Login details of the briefing session and RFP documents are on the Tender Page found on the home page of our website (<https://www.sapc.za.org/tenders>)

The SAPC subscribes to the Department of Trade, Industry and Competition's (DTIC) B-BBEE Balanced Scorecard for the accreditation of all proposals, in accordance with the latest DTIC Codes of Good Practice

Submission requirements: • Company profile • Tax Clearance Certificate • BBEE Rating Scorecard • At least three recent contactable references • Door-to-Door Courier Services • ID confirmation upon delivery to the intended recipient • Confirmation of delivery date and address (telephonically and per SMS) • Electronic Proof of Delivery (POD) submitted to the office of Council • Electronic copy of signed waybills • Complete pricing

Proposals should be submitted in soft copy to Ms Refilwe Mutlane at tenders@sapc.za.org, or on a USB stick in a sealed envelope at the SAPC Building 591 Belvedere Street, Arcadia, 0083.

South African Pharmacy Council reserves the right to accept or reject any service provider or part of their services

The SAPC is not bound to accept any tender and reserves the right to cancel, withdraw or decline services/tenders in respect of the tenders received, as well as to re-advertise at its sole discretion.

Closing date: 29 July 2024 at 16:00

A handwritten signature in black ink, appearing to read 'A. Mutlane'.

Approved
2024/06/27